

Charity registration number SCO28833 (Scotland)

THE PICKAQUOY CENTRE TRUST
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

THE PICKAQUOY CENTRE TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

G Bevan, Orkney Islands Council
C Chalmers, Public Representative (Appointed 2 August 2023)
B Cluble, Public Representative (Appointed 2 August 2023)
S Kemp, Public Representative
K Macleod, Public Representative
R May, Public Representative
F McNaughton, Public Representative
R Peace, OIC councillor
J Scott, OIC councillor
G Skuse, OIC councillor
G Smee, Public Representative
I Taylor, OIC councillor

Charity number (Scotland) SCO28833

Principal address

Muddisdale Road
Kirkwall
Orkney
KW15 1LR

Auditor

A J B Scholes Ltd
8 Albert Street
Kirkwall
Orkney
KW15 1HP

Bankers

Virgin Money
3 Broad Street
Kirkwall
Orkney
KW15 1DH

THE PICKAQUOY CENTRE TRUST

CONTENTS

	Page
Chairman's statement	1
Trustees report	2 - 5
Statement of trustees responsibilities	6
Independent auditor's report	7 - 9
Statement of financial activities	10
Balance sheet	11
Statement of cash flows	12
Notes to the financial statements	13 - 31

THE PICKAQUOY CENTRE TRUST

CHAIRMAN'S STATEMENT

FOR THE YEAR ENDED 31 MARCH 2024

The Pickaquoy Centre Trust operates and manages sports, leisure and cultural services from the Pickaquoy Centre, Kirkwall which has, over the years, become an integral part of the fabric of the Orkney Community.

As we move further on from the effects of the global pandemic, we continue to work towards recovering the usage profile and membership numbers that were exhibited pre-pandemic. During this long-term recovery period, it has been essential to maintain astute and dynamic management of the business, whilst also continuing to seek out external funding opportunities. We are indebted to the Management Team for their efforts in this respect, as well as those external funding bodies who continue to support us.

With year-on-year growth in both membership uptake and user numbers within the Centre, we will continue to focus on our customer offering to maintain this trend.

We are now less than one year away from hosting the 2025 International Island Games in Orkney. With the Pickaquoy Centre being the central hub for many of the sports as well as much of the games' social activities, we are focused on the many pieces of work required between now and then, that along with our Partners will ensure that we play a substantial part in supporting the Games and creating an event that Orkney can be proud of, and that will leave a lasting legacy for the County.

Finally, I would like to sincerely thank the Trust's staff without whom we simply could not continue to provide the fantastic services that we do to the local community.



.....
Stephen Kemp

Chairman

Dated: 19/9/24

THE PICKAQUOY CENTRE TRUST

TRUSTEES REPORT

FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their annual report and financial statements for the year ended 31 March 2024.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Objectives and activities

As per the terms of our service level agreement with Orkney Islands Council. The Trust's aim is to provide facilities for recreation, leisure and cultural activities, with the objective of improving the social and physical wellbeing of the inhabitants of and visitors to Orkney; in particular, equipping, maintaining and continually developing a sports, leisure and cultural complex at The Pickaquoy Centre, Kirkwall, Orkney.

Achievements and performance

With operations back to our pre-pandemic offering last year, we have been delighted to see user numbers and ActiveLife membership continue to steadily increase year-on-year. As with the previous year, 2023/24 has provided financial challenges with the cost-of-living crisis nationally and globally but we have been fortunate in the fact we have a contract in place for electricity through until September 2024. This will of course expire in the coming financial year but after considerable efforts a new contract at a very competitive rate is in place, while we will see electricity costs increase, this will not be to the extensive level anticipated earlier in the year.

However, the cost of pool chemicals, Oil, food for café and general provisions continue to increase and take their toll on our financial performance. Staff retention has also continued to be a significant challenge although inroads have been made here with the ratified pay increases proving influential. We continue to review our offering and how best to deliver a fantastic service for our community, with ongoing discussion with OIC regarding the long-term financial stability of the centre and its key role within the Orkney Community.

Key stakeholders

We continue to work very closely with sportscotland, Creative Scotland, HIE, VAO, NHS Orkney, Orkney Islands Council, Community Leisure UK and Scottish Leisure Network Group. We continue to develop our partnership working with Sportscotland and OIC with funding and planning for legacy projects ongoing.

We were delighted to be able to work with partners in securing funds as below:

Filmhub Scotland – funding used for Developing Audiences for Specialised Film.

Orkney Rape and Sexual Assault Service – funding used for Film Screenings during and for International Women's Day/Women's History Month

OIC - Community Learning and Development – funding used for Friday afternoon 'The Hub' sessions for KGS and Stromness Academy pupils.

THE PICKAQUOY CENTRE TRUST

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Staff Training

Course Description	Attendees
Save a Life Workshop & AED Training	1
First Aid at Work	6
First Aid Trainer Assessor	1
Costa Coffee Training	2
SSTQ – Scottish Swim Teacher Qualification	8
RLSS 10th edition national updates	3
AED renewal	7
AED refresher	9
First Aid refresher	11
Staff trained to deliver Evacuation Chair Training	1
Child Protection & Wellbeing in Sport training	16
Plant Room Training	5
Modern Apprenticeship	1
NHS – Suicide Prevention Training	6
Hate Crime & Disability Awareness Training	31
Business Gateway – Microsoft Excel Intermediate	1
Pool Plant Operator	4
Scottish Swimming CPD – Breaststroke	13
Scottish Swimming CPD – Skills Acquisition	13
Scottish Swimming CPD – Observing to Assess	13
Scottish Swimming CPD – Butterfly	13
NPLQ Course	21
AED Course	2
Alcohol License Training	1
Save a Life Workshop (Skills for Work)	4
Alcohol Awareness Training	5
Managing Pool Operations	2
Highfield Scottish Personal Licence	2

Key performance indicators

Description of Indicator	Number of Participants			%
	2022/23	2023/24	Variance	
Fitness including Strength and Conditioning	43,715	48,344	4,629	10.60%
Group Exercise	19,519	25,232	5,713	29.30%
Health	18,115	18,711	596	3.30%
Junior Activities & Sports Courses	102,520	116,520	14,000	13.70%
Arena Sports	40,493	40,658	165	0.40%
Other Indoor Leisure	17,369	15,732	(1,637)	(9.40%)
Campsite	12,627	13,575	948	7.50%
Track and Infield	12,629	10,824	(1,805)	(14.30%)
Playing Fields	11,235	13,175	1,940	17.30%
Synthetic Grass Pitch	4,793	4,393	(400)	(8.40%)
Swimming	77,033	75,045	(1,988)	(2.60%)
Squash	4,146	4,116	(30)	(0.70%)
Cinema	24,112	24,163	51	0.20%
Indoor Soft Play	11,747	12,253	506	4.30%
Climbing & Bouldering	4,207	4,521	314	7.50%
	404,260	427,262	23,002	5.70%

THE PICKAQUOY CENTRE TRUST

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Financial review

The trust reports a net increase in funds of £462,082 with total funds as at 31 March 2024 of £1,288,504, which is stated net of a reported surplus on the pension scheme calculated at £445,000 by the scheme's actuaries. Excluding the surplus in the Trust's share of the local authority defined benefit pension scheme and the associated actuarial adjustments, there was a deficit of £44,918. Net current assets fell from £360,172 to £333,302.

Incoming resources rose from £2.65m to £2.99m. Income from Donations and Grants fell from £852k to £849k. Expenditure fell from £3.28m to £2.97m.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks. The trust has appointed a well qualified and experienced management team to oversee the operation of the centre. Risk is minimised by adherence to written quality procedures and work instructions, staff training and assessment, and internal management review. Policy, Procedural documentation and Risk assessments are reviewed and updated regularly.

We continue working with our key stakeholders to identify new ways of working together in order to provide cost effective improved services to the wider community, which are inclusive and provide tangible benefit to both the physical and mental health of our users.

Structure, governance and management

The trust is governed by:-

1. An agreement between the Millennium Commission, Orkney Islands Council (OIC) and The Pickaquoy Centre Trust;
2. A declaration of trust by Orkney Islands Council registered with the Registers of Scotland on 27 May 1999;
3. A schedule of powers dated 6 April 1999 and registered with the Registers of Scotland;
4. A deed of variation dated 16 January 2008;
5. The standing orders of The Pickaquoy Centre Trust as agreed by the board of trustees; and
6. The service agreement with Orkney Islands Council which is re-negotiated every three years.

The trustees who served during the year were:-

G Bevan, Orkney Islands Council	
C Chalmers, Public Representative	(Appointed 2 August 2023)
B Clubleby, Public Representative	(Appointed 2 August 2023)
S Kemp, Public Representative	
H Ker, Public Representative	(Resigned 27 February 2024)
K Macleod, Public Representative	
R May, Public Representative	
F McNaughton, Public Representative	
J Nelson, Public Representative	(Resigned 19 August 2024)
R Peace, OIC councillor	
J Scott, OIC councillor	
G Skuse, OIC councillor	
G Smee, Public Representative	
I Taylor, OIC councillor	

When a vacancy occurs for a publicly nominated trustee, an advertisement is placed on the trust's website and circulated on social media. Additional materials, created by the trust's Marketing Officer are included to encourage potential applicants and provide further information. Interested applicants are sent a trustee duties specification and asked to complete and return a trustee application form. Applicants require nomination by two independent members of the local community. All completed applications are submitted to the existing trustees who aim to maintain a board with a good spread of skills and knowledge and a good gender mix.

The board of trustees meets at least six times per year. The trustees have delegated the day to day management of the centre to the Managing Director, James Linklater. Sub-committees are formed as required and last until a report has been submitted to the board and a strategy agreed.

THE PICKAQUOY CENTRE TRUST

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

New trustees are given an induction pack that includes details of The Pickaquoy Centre and the activities that take place within it, information on the role and responsibilities of a trustee, details of the legal framework, the trust's advisors, the internal organisation of the centre, quality standards, past financial reports and, finally, past board and sub-committee minutes.

The Trust has an arm's length relationship with Orkney Islands Council. Communications are channelled through the designated Council officer and all centre use by Council departments is invoiced to the Council at market prices. Where the Council provides services to the Trust, the actual costs incurred are invoiced to the Trust. Decisions on strategy and programme development are entirely the responsibility of the board of trustees but do of course take account of the requirements laid out in the service agreement with Orkney Islands Council and the needs of all user stakeholders.

The current board of 13 trustees includes five representatives of Orkney Islands Council. The Board consider that this is an appropriate level of representation for one of its major stakeholders. All trustees are fully aware of the requirement to act in the best interests of the trust when acting in their capacity as a trustee. The trust has a conflict of interest policy which all trustees are required to adhere to.

Disclosure of information to auditor

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

The trustees report was approved by the Board of Trustees.



S Kemp
Trustee

Dated: 19 September 2024

THE PICKAQUOY CENTRE TRUST

STATEMENT OF TRUSTEES RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2024

The trustees are responsible for preparing the Trustees Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in Scotland requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities and Trustees Investment (Scotland) Act 2005, the Charity (Accounts and Reports) Regulations 2006 (as amended) and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE PICKAQUOY CENTRE TRUST

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF THE PICKAQUOY CENTRE TRUST

Opinion

We have audited the financial statements of The Pickaquoy Centre Trust (the 'charity') for the year ended 31 March 2024 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the accounts section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note to the accounts, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

THE PICKAQUOY CENTRE TRUST

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE PICKAQUOY CENTRE TRUST

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Accounts (Scotland) Regulations 2006 (as amended) require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees report; or
- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We identify and assess the risks of material misstatement in the financial statements, whether due to fraud or error, and then design and perform audit procedures responsive to those risks, including obtaining audit evidence that is sufficient and appropriate to provide a basis for our opinion.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following:

- the nature of the industry and sector, and control environment;
- results of our enquiries of management;
- any matters we identified having obtained and reviewed the charity's documentation of their policies and procedures relating to:
 - identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance;
 - detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud;
 - the internal controls established to mitigate risks of fraud or non-compliance with laws and regulations.
- the matters discussed among the audit engagement team.

As a result of these procedures, we considered the opportunities and incentives that may exist within the organisation for fraud and irregularities. Income recognition and material related party transactions/balances were key areas of focus. In common with all audits under ISA's (UK), we are also required to perform specific procedures to respond to the risk of management override.

THE PICKAQUOY CENTRE TRUST

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF THE PICKAQUOY CENTRE TRUST

We also obtained an understanding of the legal and regulatory framework that the charity operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements, such as tax legislation and relevant charities acts.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the charity's ability to operate or to avoid a material penalty. These include laws and regulations pertaining to employment regulations; and health and safety legislation.

In addition to the above, our procedures to respond to risks identified included the following:

- reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements;
- enquiring of management concerning actual potential litigation and claims;
- performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- reading minutes of meetings of those charged with governance; and
- in addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

We also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



A J B Scholes Ltd

19 September 2024

**Chartered Accountants
Statutory Auditor**

8 Albert Street
Kirkwall
Orkney
KW15 1HP

A J B Scholes Ltd is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

THE PICKAQUOY CENTRE TRUST

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Income and endowments from:							
Donations and legacies	3	821,306	27,454	848,760	818,269	34,090	852,359
Charitable activities	4	1,990,624	-	1,990,624	1,740,514	-	1,740,514
Other trading activities	5	50,345	-	50,345	46,975	-	46,975
Investments	6	29,099	-	29,099	11,059	-	11,059
Other incoming resources	7	72,000	-	72,000	-	-	-
Total income		2,963,374	27,454	2,990,828	2,616,817	34,090	2,650,907
Expenditure on:							
Raising funds	8	22,818	-	22,818	18,440	-	18,440
Charitable activities	9	2,905,933	44,995	2,950,928	3,171,249	59,702	3,230,951
Other	14	-	-	-	30,000	-	30,000
Total resources expended		2,928,751	44,995	2,973,746	3,219,689	59,702	3,279,391
Net incoming/(outgoing) resources before transfers		34,623	(17,541)	17,082	(602,872)	(25,612)	(628,484)
Gross transfers between funds		4,980	(4,980)	-	-	-	-
Net incoming/(outgoing) resources		39,603	(22,521)	17,082	(602,872)	(25,612)	(628,484)
Other recognised gains and losses							
Actuarial gain on defined benefit pension schemes		445,000	-	445,000	1,516,000	-	1,516,000
Net movement in funds		484,603	(22,521)	462,082	913,128	(25,612)	887,516
Fund balances at 1 April 2023		761,604	64,818	826,422	(151,524)	90,430	(61,094)
Fund balances at 31 March 2024		1,246,207	42,297	1,288,504	761,604	64,818	826,422

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

THE PICKAQUOY CENTRE TRUST

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024		2023	
		£	£	£	£
Fixed assets					
Tangible assets	16		195,202		213,250
Current assets					
Stocks	17	42,411		30,086	
Debtors	18	193,433		124,244	
Cash at bank and in hand		550,958		612,949	
			786,802		767,279
Creditors: amounts falling due within one year	19	(453,500)		(407,107)	
Net current assets			333,302		360,172
Total assets less current liabilities			528,504		573,422
Net assets excluding pension surplus			528,504		573,422
Defined benefit pension surplus	21		760,000		253,000
Net assets			1,288,504		826,422
Income funds					
Restricted funds	22		42,297		64,818
<u>Unrestricted funds</u>					
Designated funds	23	156,017		164,101	
General unrestricted funds		1,090,190		597,503	
			1,246,207		761,604
			1,288,504		826,422

The financial statements were approved by the board of trustees and authorised for issue on 19 September 2024 and are signed on its behalf by:


 S Kemp
 Trustee

THE PICKAQUOY CENTRE TRUST

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Cash flows from operating activities					
Cash (absorbed by)/generated from operations	26		(39,925)		122,802
Investing activities					
Purchase of tangible fixed assets		(54,915)		(63,986)	
Proceeds on disposal of tangible fixed assets		3,750		2,083	
Investment income received		29,099		11,059	
Net cash used in investing activities			(22,066)		(50,844)
Net cash used in financing activities			-		-
Net (decrease)/increase in cash and cash equivalents			(61,991)		71,958
Cash and cash equivalents at beginning of year			612,949		540,991
Cash and cash equivalents at end of year			<u>550,958</u>		<u>612,949</u>

THE PICKAQUOY CENTRE TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

The Pickaquoy Centre Trust is a charity registered in Scotland (charity number SC028833). Its principle address is Muddisdale Road, Kirkwall, Orkney, KW15 1LR.

1.1 Accounting convention

These accounts have been prepared in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019), the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and UK Generally Accepted Accounting Practice as it applies from 1 January 2019. The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable. Income generated from the supply of goods and services is included in the Statement of Financial Activities in the period in which the supply is made and is stated net of VAT.

Deferred income represents amounts received or invoiced in advance for future periods, and is released to incoming resources in the period it is earned.

1.5 Resources expended

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. The trust is registered for VAT, and expenditure is shown net of recoverable VAT.

THE PICKAQUOY CENTRE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

Charitable expenditure comprises those costs incurred by the trust in delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the trust and include the audit fees and costs linked to the strategic management of the trust.

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

1.6 Tangible fixed assets

Expenditure on fixed assets held for ongoing use by the charity is capitalised and depreciated over the life of the asset. Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Leasehold improvements	10% straight line basis
Plant and machinery	25% reducing balance basis
Fixtures, fittings & equipment	25% reducing balance basis
Computers	33% straight line basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss if any.

1.8 Stocks

Stocks held for resale are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured at cost.

Stocks of consumable resources, including heating oil and chemicals, are carried at cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

THE PICKAQUOY CENTRE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

The trust's employees are eligible to join a defined benefit local government pension scheme. Contributions payable to this scheme are charged to the statement of financial activities over the working lives of the members of the scheme. The contributions are determined by a qualified actuary on the basis of triennial valuations. These contributions are invested separately from the trust's assets.

THE PICKAQUOY CENTRE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

The net interest element is determined by multiplying the net defined benefit liability by the discount rate, taking into account any changes in the net defined benefit liability during the period as a result of contribution and benefit payments. The net interest is recognised in income/(expenditure) for the year.

Remeasurement changes comprise actuarial gains and losses, the effect of the asset ceiling and the return on the net defined benefit liability excluding amounts included in net interest. These are recognised immediately in other recognised gains and losses in the period in which they occur and are not reclassified to income/(expenditure) in subsequent periods.

The net defined benefit pension asset or liability in the balance sheet comprises the total for each plan of the present value of the defined benefit obligation (using a discount rate based on high quality corporate bonds), less the fair value of plan assets out of which the obligations are to be settled directly. Fair value is based on market price information, and in the case of quoted securities is the published bid price. The value of a net pension benefit asset is limited to the amount that may be recovered either through reduced contributions or agreed refunds from the scheme.

1.13 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the statement of financial activities on a straight line basis.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

THE PICKAQUOY CENTRE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

3 Donations and legacies

	Unrestricted funds		Restricted funds		Total Unrestricted funds		Restricted funds		Total	
	2024	2024	2024	2024	2023	2023	2023	2023	2023	2023
	£	£	£	£	£	£	£	£	£	£
Donations and gifts	-	4,980	-	-	-	-	-	-	-	-
Grants receivable	821,306	22,474	818,269	843,780	818,269	34,090	852,359	34,090	852,359	852,359
	821,306	27,454	818,269	848,760	818,269	34,090	852,359	34,090	852,359	852,359
Grants receivable for core activities										
OIC management fee for delivery of leisure services	792,200	-	792,200	792,200	792,200	-	792,200	-	792,200	792,200
OIC - Community Learning and Development	-	12,000	12,000	12,000	-	-	-	-	-	-
Film Hub Scotland - Film Exhibition Fund	-	6,000	6,000	6,000	-	-	-	-	-	-
Youthlink Scotland - Cashback for Communities Youth Work Fund	-	-	-	-	-	-	-	9,546	9,546	9,546
OIC - Digital Development Grant	-	-	-	-	-	-	-	3,082	3,082	3,082
Versus Arthritis - Let's Move Together	-	-	-	-	-	-	-	4,381	4,381	4,381
VAO - Third Sector Cost of Living Crisis Fund	-	-	-	-	-	-	-	15,000	15,000	15,000
Orkney Rape and Sexual Assault Service - Film Screenings	-	2,000	2,000	2,000	-	-	-	-	-	-
OIC - Renewable Heat Incentive	29,106	-	29,106	29,106	26,069	-	26,069	-	26,069	26,069
HIE - E-Bikes for Campsite Users	-	-	-	-	-	-	-	(3,040)	(3,040)	(3,040)
Other	-	2,474	2,474	2,474	-	-	-	5,121	5,121	5,121
	821,306	22,474	818,269	843,780	818,269	34,090	852,359	34,090	852,359	852,359

THE PICKAQUOY CENTRE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

4 Charitable activities

	Sports & functions 2024 £	Arts 2024 £	In-house catering 2024 £	Campsite 2024 £	Total 2024 £	Total 2023 £
Sales within charitable activities	1,411,245	193,087	245,233	141,059	1,990,624	1,740,514

For the year ended 31 March 2023

	Sports & functions £	Arts £	In-house catering £	Campsite £	Total 2023 £
Sales within charitable activities	1,223,127	178,110	195,577	143,700	1,740,514

5 Other trading activities

	2024 £	2023 £
Non-charitable trading activities	50,345	46,975

6 Investments

	2024 £	2023 £
Interest receivable	29,099	11,059

7 Other incoming resources

	2024 £	2023 £
Pension scheme interest income	72,000	-

8 Raising funds

2024 £	2023 £
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THE PICKAQUOY CENTRE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

8 Raising funds (Continued)

<u>Trading costs</u>		
Other trading activities	22,818	18,440
	22,818	18,440
	22,818	18,440

9 Charitable activities

	Sports & functions 2024 £	Arts 2024 £	Catering 2024 £	Campsite 2024 £	Total 2024 £	Total 2023 £
Staff costs	843,825	100,325	136,062	49,560	1,129,772	1,310,061
Depreciation and impairment	17,919	2,652	5,177	9,970	35,718	37,840
Purchases	7,053	93,278	100,189	-	200,520	184,184
Other direct costs	25,668	-	9,332	269	35,269	52,554
Travel & transport	-	270	-	-	270	524
Repairs & property costs	75,272	8,264	7,201	13,678	104,415	88,245
Heating oil	68,625	9,666	11,599	6,766	96,656	113,271
Electricity	156,851	22,091	26,510	34,264	239,716	232,009
Water & sewerage	16,604	2,339	2,806	4,150	25,899	20,338
Cleaning	40,253	2,143	2,879	3,595	48,870	32,975
Subs & licences	15,681	2,194	1,749	3,223	22,847	20,008
Marketing	779	153	-	655	1,587	2,804
OIC hire of facilities	132,000	-	-	-	132,000	132,000
Lease costs	30,148	-	-	-	30,148	41,196
Equipment	4,564	-	1,902	260	6,726	10,697
Other charitable expenditure	14,221	225	5,709	3,763	23,918	25,800
	1,449,463	243,600	311,115	130,153	2,134,331	2,304,506
Share of support costs (see note 10)	590,332	73,682	68,817	73,451	806,282	917,395
Share of governance costs (see note 10)	7,323	1,032	1,238	722	10,315	9,050
	2,047,118	318,314	381,170	204,326	2,950,928	3,230,951
Analysis by fund						
Unrestricted funds	2,009,494	310,943	381,170	204,326	2,905,933	3,171,249
Restricted funds	37,624	7,371	-	-	44,995	59,702
	2,047,118	318,314	381,170	204,326	2,950,928	3,230,951
	2,047,118	318,314	381,170	204,326	2,950,928	3,230,951

THE PICKAQUOY CENTRE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

9 Charitable activities

(Continued)

For the year ended 31 March 2023

	Sports & functions £	Arts £	Catering £	Campsite £	Total 2023 £
Staff costs	987,320	113,050	150,288	59,403	1,310,061
Depreciation and impairment	17,924	2,323	6,873	10,720	37,840
Purchases	3,616	91,858	88,710	-	184,184
Other direct costs	42,975	-	9,523	56	52,554
Travel & transport	-	524	-	-	524
Repairs & property costs	64,317	4,828	3,733	15,367	88,245
Heating oil	80,422	11,327	12,460	9,062	113,271
Electricity	156,599	22,057	24,262	29,091	232,009
Water & sewerage	13,060	1,840	2,023	3,415	20,338
Cleaning	25,073	1,984	2,368	3,550	32,975
Subs & licences	13,695	1,520	1,642	3,151	20,008
Marketing	1,041	103	800	860	2,804
OIC hire of facilities	132,000	-	-	-	132,000
Lease costs	41,196	-	-	-	41,196
Equipment	9,521	-	1,176	-	10,697
Other charitable expenditure	17,529	608	3,114	4,549	25,800
	<u>1,606,288</u>	<u>252,022</u>	<u>306,972</u>	<u>139,224</u>	<u>2,304,506</u>
Share of support costs (see note 10)	676,951	82,064	76,777	81,603	917,395
Share of governance costs (see note 10)	6,425	905	996	724	9,050
	<u>2,289,664</u>	<u>334,991</u>	<u>384,745</u>	<u>221,551</u>	<u>3,230,951</u>
Analysis by fund					
Unrestricted funds	2,260,989	303,964	384,745	221,551	3,171,249
Restricted funds	28,675	31,027	-	-	59,702
	<u>2,289,664</u>	<u>334,991</u>	<u>384,745</u>	<u>221,551</u>	<u>3,230,951</u>

THE PICKAQUOY CENTRE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

10 Support costs

	Support costs	Governance costs	2024	2023	Basis of allocation
	£	£	£	£	
Staff costs	528,744	-	528,744	613,668	Estimated staff time
Depreciation	33,495	-	33,495	26,695	See notes
Other staff costs	12,439	-	12,439	8,496	See notes
Clothing	6,684	-	6,684	4,410	See notes
Insurance	21,608	-	21,608	22,429	See notes
Service fees	40,433	-	40,433	29,383	See notes
Equipment	1,319	-	1,319	556	See notes
Stationary & postages	2,578	-	2,578	3,785	See notes
Telephone	12,448	-	12,448	11,372	See notes
Travel	407	-	407	1,849	See notes
Professional fees	8,576	-	8,576	11,104	See notes
Bank charges	15,078	-	15,078	13,122	See notes
Printing	3,036	-	3,036	2,670	See notes
Advertising	10,187	-	10,187	21,404	See notes
Non-recoverable VAT	69,491	-	69,491	96,753	All sports & functions
Other general expenses	1,475	-	1,475	875	See notes
Subscriptions & Licences	38,284	-	38,284	48,824	See notes
Audit fees	-	4,500	4,500	3,915	See notes
Accountancy	-	5,815	5,815	5,135	See notes
	<u>806,282</u>	<u>10,315</u>	<u>816,597</u>	<u>926,445</u>	
Analysed between					
Charitable activities	<u>806,282</u>	<u>10,315</u>	<u>816,597</u>	<u>926,445</u>	

Support and governance costs have been apportioned to charitable activities on the following basis (unless noted otherwise): sports and functions - 71%; Arts - 10%; Catering - 12%; Campsite - 7%.

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

12 Auditor's remuneration

Support costs include payments to the auditor for: audit fees of £4,455 (2023: £3,915), assistance with preparation of the financial statements of £5,860 (2023: £5,315) and other non-audit services of £6,415 (2023: £12,484).

THE PICKAQUOY CENTRE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

13 Employees

The average monthly number of employees during the year was:

	2024	2023
	Number	Number
Management & administration	26	20
Sports & functions	85	81
Arts	6	5
Maintenance & cleaning	9	8
Catering	10	10
Total	<u>136</u>	<u>124</u>

Employment costs	2024	2023
	£	£
Wages and salaries	1,420,332	1,364,147
Social security costs	73,110	80,171
Other pension costs	165,074	479,411
	<u>1,658,516</u>	<u>1,923,729</u>

Key management personnel received remuneration during the year totalling £55,130 (2023: £52,748).

There were no employees whose annual remuneration was £60,000 or more.

14 Other

	2024	2023
	£	£
Pension scheme interest cost	-	30,000
	<u>-</u>	<u>30,000</u>

15 Taxation

The trust is exempt from corporation tax on its charitable activities.

THE PICKAQUOY CENTRE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

16 Tangible fixed assets	Leasehold improvements	Plant and machinery	Fixtures, fittings & equipment	Computers	Total
	£	£	£	£	£
Cost					
At 1 April 2023	38,673	386,278	290,057	149,057	864,065
Additions	5,713	34,485	10,427	4,290	54,915
Disposals	-	(16,238)	-	-	(16,238)
At 31 March 2024	<u>44,386</u>	<u>404,525</u>	<u>300,484</u>	<u>153,347</u>	<u>902,742</u>
Depreciation and impairment					
At 1 April 2023	6,198	285,766	255,053	103,798	650,815
Depreciation charged in the year	4,438	31,701	11,367	25,075	72,581
Eliminated in respect of disposals	-	(15,856)	-	-	(15,856)
At 31 March 2024	<u>10,636</u>	<u>301,611</u>	<u>266,420</u>	<u>128,873</u>	<u>707,540</u>
Carrying amount					
At 31 March 2024	<u>33,750</u>	<u>102,914</u>	<u>34,064</u>	<u>24,474</u>	<u>195,202</u>
At 31 March 2023	<u>32,475</u>	<u>100,512</u>	<u>35,004</u>	<u>45,259</u>	<u>213,250</u>
17 Stocks				2024	2023
				£	£
Goods for resale and consumables				<u>42,411</u>	<u>30,086</u>
18 Debtors				2024	2023
Amounts falling due within one year:				£	£
Trade debtors				123,710	61,666
Other debtors				26,948	20,004
Prepayments and accrued income				<u>42,775</u>	<u>42,574</u>
				<u>193,433</u>	<u>124,244</u>

THE PICKAQUOY CENTRE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

19 Creditors: amounts falling due within one year

	2024	2023
	£	£
Other taxation and social security	46,552	65,295
Deferred income	127,038	106,817
Trade creditors	94,671	55,049
Other creditors	1,588	104
Accruals	183,651	179,842
	<u>453,500</u>	<u>407,107</u>

20 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2024	2023
	£	£
Within one year	<u>5,505</u>	<u>24,031</u>

21 Retirement benefit schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

Defined benefit schemes

The company's employees are eligible to join a Local Government pension scheme, which is a defined benefit statutory scheme. The most recent full actuarial valuation was on 31 March 2023 and was carried out by a qualified independent actuary. An updated valuation has been prepared at 31 March 2024 for the purposes of disclosure in these accounts. Contributions to the scheme are determined by the actuary on the basis of triennial valuations using the projected unit method.

Key assumptions

	2024	2023
	%	%
Discount rate	4.85	4.75
Expected rate of increase of pensions in payment	2.75	2.95
Expected rate of salary increases	<u>3.25</u>	<u>3.45</u>

THE PICKAQUOY CENTRE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

21 Retirement benefit schemes

(Continued)

The amounts included in the balance sheet arising from the charity's obligations in respect of defined benefit plans are as follows:

	2024 £	2023 £
Present value of defined benefit obligations	4,240,000	3,865,000
Fair value of plan assets	(5,976,000)	(5,380,000)
Surplus in scheme	(1,736,000)	(1,515,000)
Asset not recognised due to asset ceiling	976,000	1,262,000
Total asset recognised	(760,000)	(253,000)

Movements in the present value of defined benefit obligations:

	2024 £
Liabilities at 1 April 2023	3,865,000
Current service cost	166,000
Benefits paid	(55,000)
Contributions from scheme members	52,000
Actuarial gains and losses	24,000
Interest cost	188,000
At 31 March 2024	4,240,000

The defined benefit obligations arise from plans which are wholly or partly funded.

Movements in the fair value of plan assets:

	2024 £
Fair value of assets at 1 April 2023	5,380,000
Interest income	260,000
Return on plan assets (excluding amounts included in net interest)	183,000
Benefits paid	(55,000)
Contributions by the employer	156,000
Contributions by scheme members	52,000
At 31 March 2024	5,976,000

THE PICKAQUOY CENTRE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

21 Retirement benefit schemes

(Continued)

The fair value of plan assets at the reporting period end was as follows:

	2024 £	2023 £
Equity instruments	5,019,800	4,680,600
Debt instruments	358,600	376,600
Property	478,100	269,000
Cash	119,500	53,800
	<u>5,976,000</u>	<u>5,380,000</u>

THE PICKAQUOY CENTRE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

22 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2022		Movement in funds		Balance at 1 April 2023		Movement in funds		Balance at 31 March 2024	
	£	£	Incoming resources	Resources expended	£	£	Incoming resources	Resources expended	£	£
VAO - Third Sector Cost of Living Crisis Fund	-	-	15,000	-	15,000	-	-	(15,000)	-	-
OIC - Community Learning and Development	-	-	-	-	-	12,000	-	(9,516)	-	2,484
Film Hub Scotland - Film Exhibition Fund	-	-	-	-	-	6,000	-	(6,000)	-	-
Orkney Rape and Sexual Assault Service - Film Screenings	-	-	-	-	-	2,000	-	(1,371)	-	629
Creative Scotland - Recovery Fund for Independent Cinemas	27,580	-	-	(27,580)	-	-	-	-	-	-
OIC - No One Left Behind, Employers Recruitment Incentive	2,201	-	-	(2,201)	-	-	-	-	-	-
Scottish Ballet - SB Elevate	4,669	-	-	(4,000)	669	-	-	(669)	-	-
HIE - E-Bikes for Campsite Users	55,980	(3,040)	-	(6,445)	46,495	-	-	(8,948)	-	37,547
Other	-	5,121	5,121	(5,121)	-	2,474	-	(2,474)	-	-
Youthlink Scotland - Cashback for Communities Youth Work Fund	-	9,546	9,546	(9,546)	-	-	-	-	-	-
Versus Arthritis - Let's Move Together	-	4,381	4,381	(4,381)	-	-	-	-	-	-
OIC - Digital Development Grant	-	3,082	3,082	(428)	2,654	-	-	(1,017)	-	1,637
Orkney Badminton Club - Badminton Posts	-	-	-	-	-	4,980	-	-	(4,980)	-
	90,430	34,090	34,090	(59,702)	64,818	27,454	(44,995)	(4,980)	42,297	

THE PICKAQUOY CENTRE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

22 Restricted funds

(Continued)

VAO - Third Sector Cost of Living Crisis Fund - funding provided to assist with the challenge of rising energy costs.

OIC - Community Learning and Development - funding awarded to assist with the staff and facility costs of running a free after school club for secondary aged young people in Orkney.

Film Hub Scotland - Film Exhibition Fund - funding awarded to assist with the screening cost of specialist films in the year.

Orkney Rape and Sexual Assault Service - Film Screenings - funding to assist with running free screenings in celebration of International Women's Day and Women's History Month.

Creative Scotland - Recovery Fund for Independent Cinemas - funding used to develop a more diverse programme to help grow audiences. The funds were spent on staff costs and marketing.

OIC - No One Left Behind - funding awarded to provide employment opportunities for two disadvantaged individuals who meet the eligibility criteria. The funding covers 50% of wage costs.

Scottish Ballet - SB Elevate - awarded to assist with the delivery of the SB Elevate project in Orkney over an 18-21 month period.

HIE - E-Bikes for Campsite Users - 100% funding to purchase e-bikes for use by campsite users and a storage shed. The project was delivered under budget, and a small amount of funding will be repaid to the funder. The fund balance represent the net book value of the assets purchased and will be reduced inline with asset depreciation.

Youthink Scotland - Cashback for Communities Youth Work Fund - funding awarded to assist with the staff and facility costs of running a free after school club for secondary aged young people in Orkney.

Versus Arthritis - Let's Move Together - funding awarded to cover costs of delivering 'ESCAPE PAIN Orkney' classes aimed at individuals with musculoskeletal conditions.

OIC - Digital Development Grant - funding awarded to assist with the purchase of a video conferencing system. The fund balance represent the net book value of the funded portion of the assets purchased and will be reduced inline with asset depreciation.

Orkney Badminton Club - Badminton Posts - funding received from Orkney Badminton Club to assist with the purchase of new posts. As no restrictions exist over the asset beyond the initial purchase, the balance has been transferred to unrestricted funds.

Other grants include funding awarded to assist with the staff and hire costs of running Yoga classes for priority groups, and for the cost of lifeguard training courses.

THE PICKAQUOY CENTRE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

23 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2022 £	Transfers £	Balance at 1 April 2023 £	Transfers £	Balance at 31 March 2024 £
Fixed assets	173,582	(9,481)	164,101	(8,084)	156,017
	<u>173,582</u>	<u>(9,481)</u>	<u>164,101</u>	<u>(8,084)</u>	<u>156,017</u>

The balance of the fixed asset designated fund represents the net book value of fixed assets held by the trust at the balance sheet date.

24 Analysis of net assets between funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total Unrestricted funds 2024 £	Restricted funds 2023 £	Total 2023 £
Fund balances at 31 March 2024 are represented by:					
Tangible assets	156,017	39,185	195,202	164,101	213,250
Current assets/(liabilities)	330,190	3,112	333,302	344,503	360,172
Provisions and pensions	760,000	-	760,000	-	253,000
	<u>1,246,207</u>	<u>42,297</u>	<u>1,288,504</u>	<u>64,818</u>	<u>826,422</u>

25 Related party transactions

Orkney Islands Council (OIC), the local authority, is entitled to nominate trustees and in addition it provides annual funding under the terms of a service level agreement to enable the charity to carry on its charitable activities. The property and specific fixtures of the leisure centre are owned by OIC. The lease period is 80 years, expiring 5th April 2079. The annual rental is a nominal value of £1.

OIC charge the charity for certain services including maintenance and utilities. The cost for these recharges in the year totalled £300,094 (2023: £296,329). Creditors falling due within one year include £41,605 (2023: £24,290) due to OIC for services provided to the charity.

The charity received from OIC a revenue contribution of £792,200 (2023: £792,200), £29,106 (2023: £29,069) of Renewable Heat Incentive and £13,474 of other grants (2023: £3,082). The charity provides certain services to OIC, including event management and facilities hire. The total income for these services during the year was £47,235 (2023: £49,218). These transactions are at normal commercial terms. Debtors include balances due from OIC totalling £92,149 (2023: £17,516).

THE PICKAQUOY CENTRE TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

26 Cash generated from operations	2024 £	2023 £
Surplus for the year	17,082	(628,484)
Adjustments for:		
Investment income recognised in statement of financial activities	(29,099)	(11,059)
Gain on disposal of tangible fixed assets	(3,368)	(2,083)
Depreciation and impairment of tangible fixed assets	72,581	66,618
Difference between pension charge and cash contributions	(61,440)	344,990
Movements in working capital:		
(Increase) in stocks	(12,325)	(5,591)
(Increase)/decrease in debtors	(69,189)	311,133
Increase in creditors	45,833	47,278
Cash (absorbed by)/generated from operations	<u>(39,925)</u>	<u>122,802</u>

27 Non-audit services provided by auditor

The relevant circumstances requiring disclosure in accordance with the requirements of APB Ethical Standard - Provisions Available for Small Entities are that, in common with many charities of our size and nature we use our auditor to assist with the preparation of the accounts.