



## POST OF LIFEGUARD

(Applications welcomed from unqualified candidates, training to be provided)

### JOB DESCRIPTION

<b>HOURLY RATE:</b>	£9.90
<b>NO. OF HOURS:</b>	10 hrs
<b>DATE PREPARED:</b>	April 2022
<b>RESPONSIBLE TO:</b>	Lead Lifeguards / Operational Supervisor
<b>RESPONSIBLE FOR:</b>	N/A

**PRINCIPAL FUNCTIONS:** Overview

Your role will act as an ambassador for The Pickaquoy Centre and as such you will be expected to be a dynamic member of the team who thrives in a fast paced and changing environment.

To effectively carry out the operational procedures of the swimming pools and health suite, along with dry side operations as required, ensuring the comfort, safety, supervision and enjoyment of all customers.

**Main Duties**

1. To act as Lead Lifeguard as and when required according to operational needs of the facility.
2. To prepare the facilities for the day to day operations.
3. To maintain vigilant supervision of pool, changing rooms and health suite users and ensure their safety at all times, or other areas as required.
4. To administer first aid, effect pool rescues and carry out resuscitation as necessary.
5. To carry out, and ensure, that the operational requirements of the pool is to a high standard.
6. To provide a high level of customer service.
7. To carry out cleaning duties as required.
8. To assist the management team in the development of the pool programme, as required.
9. To provide supervision and instruction in a variety of activities, such as swim teaching, coaching sports and leading children's activities
10. To ensure that all tasks are undertaken in respect of the Health and Safety requirements at all times.
11. To assist in the continuous improvement of the Trust's quality improvement strategy.
12. To support dry side operations as required, ensuring that equipment is set up and dismantled correctly.
13. To carry out daily plant and pool water treatments checks and ensure appropriate action if followed through, as required.

14. To take part in relevant training courses and development activities as required in maintaining and improving knowledge and skills required for the role.
15. To assist with training and induction of other team members
16. To follow The Pickaquoy Centre's policies, operating procedures and working instructions.
17. To carry any other duties as required, as appropriate to this post.

## PERSON SPECIFICATION

Attributes	Essential	Desirable
<b>Professional / Educational Qualifications –</b> <ul style="list-style-type: none"> <li>• To hold a National Pool Lifeguard Qualification or willing to undertake the qualification immediately *.</li> <li>• To be willing to undertake continual professional development</li> <li>• To hold a current First Aid at Work qualification, or be willing to undertake training if required.</li> <li>• To hold a UKCC Level 1 Swim Teachers qualification or be willing to undertake the qualification within 6 months from date of employment.</li> <li>• To hold a relevant National Governing Body Coaching Qualification.</li> <li>• To hold a National Pool Plant Operators Certificate.</li> </ul>	✓  ✓  ✓	✓  ✓  ✓
<b>Relevant work / other experience –</b> <ul style="list-style-type: none"> <li>• To have experience of working within a team.</li> <li>• To have experience of working in the sport and leisure industry</li> <li>• To have knowledge of the leisure industry</li> </ul>	✓	✓ ✓
<b>Skills and Abilities –</b> <ul style="list-style-type: none"> <li>• To have the ability to complete paperwork associated with the role e.g. incident report forms and pool tests.</li> <li>• To have basic numeracy skills</li> <li>• To have the ability to make decisions in a timely manner.</li> </ul>	✓  ✓ ✓	
<b>Personal Qualities –</b> <ul style="list-style-type: none"> <li>• To have excellent communication skills and the ability to relate to customers.</li> <li>• To be punctual</li> <li>• To have the ability to deal constructively with a range of different people.</li> <li>• To be meticulous in own personal presentation and adopt the Centre's dress code.</li> </ul>	✓  ✓ ✓	
<b>Additional Job Requirements –</b> <ul style="list-style-type: none"> <li>• To maintain adequate levels of fitness in order to maintain the National Pool Lifeguard Qualification.</li> <li>• To attend ongoing staff training sessions.</li> <li>• To be willing to work on a rota system, which will include early mornings, late, finishes and weekends.</li> </ul>	✓  ✓ ✓	

**\*Please see attached Supplementary NPLQ Information, including dates of required attendance.**