

THE PICKAQUOY CENTRE TRUST

POST OF CLIMBING INSTRUCTOR

JOB DESCRIPTION

HOURLY RATE:	£12.20
NO. OF HOURS:	As agreed/required
DATE PREPARED:	April 2022
RESPONSIBLE TO:	Programme & Development Officer
RESPONSIBLE FOR:	Not applicable

PRINCIPAL FUNCTIONS: Overview

Your role will act as an ambassador for The Pickaquoy Centre and as such you will be expected to be a dynamic member of the team who thrives in a fast paced and changing environment.

To instruct or supervise adults and children of all ages and abilities in using the climbing wall and bouldering wall, ensuring that the Centre's relevant Operating Procedures and Risk Assessments are implemented at all times.

Main Duties

All main duties also include the Bouldering Wall, where applicable.

1. To supervise climbing wall sessions for individuals or groups, including birthday parties, schools or private bookings.
2. To set up/down equipment, as required.
3. To change routes (if trained).
4. To check all equipment before and after use to ensure that it is safe and in good condition.
5. To ensure that the wall is clean and safe before use at all times.
6. To maintain a register of users and to ensure that the necessary administration requirements are in place.
7. To teach belaying and climbing movement.
8. To instruct induction courses, as outlined in the Operational Procedures.
9. To ensure that any damaged equipment or building fabric is reported as soon as possible.
10. To carry out floor walking duties, ensuring the safety of the public/users.
11. To ensure correct usage of The Centre facilities by the public as stated within the The Centre's Admissions Policy and adhering to Operational Procedures at all times.
12. To provide outstanding levels of customer service at all times.
13. To ensure that all tasks are undertaken in respect of Health and Safety requirements at all times.
14. To assist with emergency procedures ensuring the safety of staff and public.
15. To abide by the UK's code of conduct for sports coaches and maintain a fair and equitable approach to coaching at all times regardless of ethnicity, race, gender, religion or disability.

16. To assist in the continuous improvement programme as measured by the quality improvement scheme.
17. To be meticulous in your personal presentation.
18. To be willing to undertake continuous professional development as required by the management team.
19. To undertake any other duties as the management team may require.
20. The postholder may be required to work at other sites operated by The Pickaquoy Centre Trust.

PERSON SPECIFICATION

Attributes	Essential	Desirable
<p>Professional / Educational Qualifications –</p> <ul style="list-style-type: none"> • To have a Climbing Wall Award or Single Pitch Award or be assessed as competent by the Centre’s Technical Advisor • To have Climbing Wall Award Lead Certificate • To hold a basic first aid certificate 	✓	✓ ✓
<p>Relevant work / other experience –</p> <ul style="list-style-type: none"> • To have substantial experience of Climbing • To have experience of delivering a coaching session 	✓	✓
<p>Skills and Abilities –</p> <ul style="list-style-type: none"> • To have excellent time management, organisational and communication skills • To demonstrate an ability and commitment to being an effective team member within a small, dynamic and innovative team 	✓ ✓	
<p>Personal Qualities –</p> <ul style="list-style-type: none"> • To have a friendly, outgoing personality. • To be honest, reliable and punctual • To have a flexible approach to working hours as sessions include mornings, late finishes and weekends 	✓ ✓ ✓	
<p>Additional Job Requirements –</p> <ul style="list-style-type: none"> • To become a member of the Protecting Vulnerable Groups Scheme. • To be meticulous in your personal presentation and adopt the Centre’s dress code. 	✓ ✓	